

**HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") will hold a public meeting at **5300 Coral Gables**, Houston, Texas 77069, within the boundaries of the District. The meeting will be held on **Monday, November 11, 2019, at 3:00 P.M.** The subject of the meeting is to consider and act on the following:

A. PUBLIC COMMENTS

B. WASTEWATER TREATMENT PLANT ("STP") REPORTS:

1. Operations Report, including status of operations, maintenance and repairs;
2. Engineer's Report, including:
 - a. status of construction of secondary clarifier;
 - b. review and accept bid and award contract for construction of clarifier no. 1 rehabilitation and recoating;
 - c. status of STP Motor Control Center ("MCC") replacement and building modifications and take necessary actions on same; and
 - d. review and amend STP Capital Improvement Plan and project schedule; and
3. STP Bookkeeper's Report;

C. DIRECTOR COMMENTS:

1. Report on North Harris County Regional Water Authority; and
2. Report on Green Medians Joint Powers Board;

D. CONSENT AGENDA: The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:

1. Approve October 14, 2019 regular and special meeting minutes;
2. Review and approve District's Bookkeeper's Report, including payment of bills, review of financial condition of District and approve Investment Report; and
3. Review and approve Tax Assessor/Collector's Report, including payment of bills and review status of tax collections;

E. REGULAR AGENDA:

1. Water Supply System and Sanitary Sewer Collection System Operations and Maintenance Report:
 - a. review water and sanitary sewer collection operations, maintenance and repairs;
 - b. review water and sewer accounts, including authorize termination of service to delinquent water and sewer accounts and/or write off of delinquent accounts;
 - c. status of replacement of interconnect water meter and vault with Heatherloch Municipal Utility District; and
 - d. status of fire hydrant/flushing valve repairs and replacement of reflectors;
2. Engineer's Report:
 - a. review and approve Asset Management Policy and Procedures;
 - b. Water Plant ("WP") improvement matters:
 - i. status of WP emergency generator installation;
 - ii. review WP inspection reports;
 - iii. status of roof replacement at the Ground Storage Tanks;

- iv. review and accept bid and award contract for Elevated Storage Tank rehabilitation; and
- v. status of design of WP MCC and new WP building and authorize advertisement for bids;
- c. review and amend District Capital Improvement Plan and Project Schedule;
- d. status of water line replacement, including authorize design and preparation of corresponding easements for 13304 Champions Forest;
- e. review cost estimate for water line replacement at 13310 Coral Ridge Court, authorize design and preparation of plans and authorize AEI to advertise for bids;
- f. status of additional drainage improvements to eliminate ponding on District's property adjacent to WP;
- g. review proposals for drainage improvements near the Huntwick Recreational Facilities ("HRF") clubhouse playground and pool storage building; and
- h. status of Phase V of sanitary sewer system rehabilitation, including customer compliance/repairs to the private sanitary sewer lines and appurtenances, and take necessary action on same;
- 3. Review Rate Study, discuss water and sanitary sewer service rates and HRF patron fees, and take necessary action regarding same;
- 4. Amend District Rate Order, if necessary;
- 5. Amend HRF Rules and Regulations, if necessary;
- 6. District electronic communications report, including:
 - a. adopt Resolution Regarding Public Information Maintained on Privately Owned Devices;
 - b. status of preparation of online document repository; and
 - c. status of website transition and creation of District e-mail addresses;
- 7. Authorize preparation and submittal of Water Smart Application to Association of Water Board Directors - Texas ("AWBD");
- 8. Authorize attendance at AWBD Mid-Winter Conference in Dallas, Texas;
- 9. Adopt Resolution of Board Casting Ballot for Election of Person to Board of Directors of Harris County Appraisal District;
- 10. Attorney's Report; and
- 11. Executive Session, as necessary:
 - a. pursuant to Chapter 551, Texas Government Code, Subchapter D of the Open Meetings Act, discuss matters relating to attorney-client privilege and/or real estate matters, respectively;
 - b. reconvene in Open Session; and
 - c. vote on matters considered in Executive Session, if any.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084, Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 4th day of November, 2019.

HARRIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT NO. 116



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(DISTRICT SEAL)

