

HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116
MINUTES OF BOARD OF DIRECTORS MEETING

June 10, 2019

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") met in special session, open to the public, on Monday, June 10, 2019, at 2:15 p.m., at 5300 Coral Gables, located within the boundaries of the District, pursuant to the notice of said meeting, posted in accordance with Chapter 551, Texas Government Code; whereupon, the roll was called of the members of the Board, to-wit:

Les Griffith	President
Bob Warner	Vice President
Frank Sklenka	Secretary
Jeff Handojo	Asst. Secretary/Treasurer
Cheston Cooper	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Others in attendance were: Mr. Karl Skarboszewski of Texas Operations & Professional Services ("TOPS" or the "Operator"), operator for the District; Ms. Jamie O'Boyle, Administrative Assistant for the District and Huntwick Recreational Facilities (the "HRF") Event Coordinator; Mr. Steve Haskins of Protocol Bookkeeping, Inc. (the "Bookkeeper"), bookkeeper for the District; Ms. Pam Madrigal, P.E., of AEI Engineering, Inc. ("AEI" or the "Engineer"), engineer for the District; Mr. Dale Hilpert, HRF Operations and Maintenance Coordinator; Ms. Regina D. Adams and Ms. Monica A. Garza, attorneys, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorney for the District.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

PUBLIC COMMENTS

There were no public comments at this time.

HRF REPORT

Ms. O'Boyle presented to and reviewed with the Board the HRF Operations Report and Maintenance Report, copies of which are attached hereto.

Ms. O'Boyle next reviewed with the Board the May 2019 and June 2019 HRF Clubhouse and Donut Lake Maintenance Report, a copy of which is attached hereto.

Director Sklenka entered the meeting at this time.

Ms. O'Boyle then reported that 50 pool patio chairs had been purchased at Home Depot. Ms. O'Boyle stated that 25 of the new chairs are being assembled to be placed on the pool deck and 25 of the chairs are being stored until needed. A discussion ensued regarding disposing of the old pool chairs that are damaged beyond repair.

Ms. O'Boyle next stated that Patriot Courts has repainted the pickleball lines on tennis court nos. 3 and 4.

Ms. O'Boyle then presented to and reviewed with the Board proposals from Lawn Management Company, Inc. ("LMC") to install bend-a-board landscape border (\$842.32) and mulch (\$1,079.99) in the flower bed adjacent to the HRF clubhouse outdoor seating area, copies of which are attached to the HRF Operations Report. A discussion ensued. Upon motion by Director Griffith, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Ms. O'Boyle to obtain a revised proposal from LMC for the installation of a rock landscaping border and obtain approval for both the landscaping border and mulching proposal from the HRF committee (Directors Handojo and Sklenka).

Regarding the continued ponding near the storage building located behind the HRF pool, Ms. O'Boyle reported that LMC inspected the irrigation system and found no irrigation lines along the outside of the fence line or by the swim team storage shed. Ms. O'Boyle went on to report that the backflow preventer was turned off for three (3) days and the ponding water dried up and no water leaks were identified. Ms. O'Boyle stated that the timers for the sprinklers have been adjusted to prevent overwatering near the storage building. Ms. O'Boyle added that she requested a cost estimate/proposal from Pristine Power Washing for the installation of a walkway leading to the storage building and rocks at the pool entrances in an effort to prevent muddy conditions. It was the consensus of the Board to consider installation of walkways once the source of the ponding has been identified. In response to a question, Mr. Hilpert stated that he walked a portion of the fence line located behind the pool, but was unable to locate any areas of diverted drainage onto the District's property. A discussion ensued. Director Griffith stated that he will request that the District's engineer and TOPS coordinate with Mr. Hilpert to further inspect the fence line behind the pool for any areas of diverted drainage and/or pool drainage onto the District's property.

Ms. O'Boyle then reported that LMC is offering its customers smart controllers for their irrigation systems. Ms. O'Boyle stated that the smart controllers would be free, but LMC charges \$130 for the installation of each smart controller and requires a monthly subscription service of \$55 per month (or \$660 annually). Ms. O'Boyle noted that the District would need at least two (2) smart controllers – one (1) for the HRF clubhouse and one (1) for Donut Lake. A discussion ensued. Director Griffith requested that Ms. O'Boyle obtain an additional proposal from a member of the Huntwick Civic Association Board of Directors.

Mr. Haskins entered the meeting at this time.

Ms. O'Boyle next reported on recent pool issues and concerns such as: 1) non-Patrons utilizing the pool; 2) pool entrance gates being propped open after swim team practice; and 3) lifeguards not verifying Patron status of people utilizing the pool. Ms. O'Boyle stated that the lifeguards have been provided the active Patron list (which is continuously updated) and "private pool" signs have been ordered for posting at the pool gate entrances. An extensive discussion ensued.

Ms. O'Boyle then reported that four (4) families, to-date, have signed up to participate in the early morning adult swim.

Ms. O'Boyle then presented to the Board the Summary Report on HRF Patron activities: 1) 106 Full in-District families; 2) nine (9) Full in-District with extended families; 3) 55 House in-District families; 4) 23 Full out-of-District families; 5) one (1) Full out-of-District with extended family; and 6) four (4) House out-of-District families. Ms. O'Boyle reported that 28 HRF Patrons pay via the monthly payment plan.

Ms. O'Boyle went on to report on upcoming events at the HRF.

Regarding the status of the Girl Scout Gold Award Project (the "Project") at the HRF dog park, Ms. Garza reported that her office has received the executed Waiver of Liability from Ms. Marielle Spin, Miss Emelia Buckalew's mother. Ms. Garza noted that RBAP, on behalf of the District, issued a formal letter to Miss Buckalew informing her that she can proceed with the Project, subject to the District's approval of the Project plans. Director Warner then reported that Miss Buckalew plans to submit the Project plans to the District for review and approval upon her receipt of approval from the Girl Scouts.

Ms. Adams and Ms. Madrigal entered the meeting at this time.

Upon motion by Director Griffith, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to approve the HRF Report.

No further action was taken, and the meeting was adjourned at 2:55 p.m.

PASSED, APPROVED and ADOPTED this 8th day of July, 2019.




Secretary, Board of Directors