

HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116
MINUTES OF BOARD OF DIRECTORS MEETING

May 13, 2019

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") met in special session, open to the public, on Monday, May 13, 2019, at 2:15 p.m., at 5300 Coral Gables, located within the boundaries of the District, pursuant to the notice of said meeting, posted in accordance with Chapter 551, Texas Government Code; whereupon, the roll was called of the members of the Board, to-wit:

Les Griffith	President
Bob Warner	Vice President
Frank Sklenka	Secretary
Jeff Handojo	Asst. Secretary/Treasurer
Cheston Cooper	Asst. Treasurer

All members of the Board were present, thus constituting a quorum. Others in attendance were: Mr. Karl Skarboszewski of Texas Operations & Professional Services ("TOPS" or the "Operator"), operator for the District; Ms. Jamie O'Boyle, Administrative Assistant for the District and Huntwick Recreational Facilities (the "HRF") Event Coordinator; Mr. Dale Hilpert, HRF Operations and Maintenance Coordinator; Mr. Steve Haskins of Protocol Bookkeeping, Inc. (the "Bookkeeper"), bookkeeper for the District; and Ms. Monica A. Garza, attorney, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorney for the District.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

PUBLIC COMMENTS

There were no public comments at this time.

HRF REPORT

Director Sklenka exited the meeting at this time.

Directors Handojo and Warner entered the meeting at this time.

Ms. O'Boyle presented to and reviewed with the Board the HRF Operations Report and Maintenance Report, copies of which are attached hereto.

Director Sklenka re-entered the meeting at this time.

Ms. O'Boyle next reviewed with the Board the April 2019 and May 2019 HRF Clubhouse and Donut Lake Maintenance Report, a copy of which is attached hereto.

An extensive discussion ensued regarding the continued ponding near the storage building located behind the HRF pool. Director Sklenka recommended that: 1) Ms. O'Boyle determine

whether the HRF Clubhouse irrigation system run times are contributing to the ponding; and 2) Mr. Hilpert inspect the fence line of the residences located behind the HRF pool for any diverted drainage onto the District's property that could be contributing to the ponding.

A discussion ensued regarding the estimated cost (\$400) for Mr. James Fuller to install new wiring to the Donut Lake neighborhood alert system and install a new breaker for the men's restroom hand dryer. Ms. O'Boyle stated that she will contact Mr. Fuller regarding whether there are any additional, less expensive electrical wiring options.

Mr. Haskins entered the meeting at this time.

Ms. O'Boyle then presented to the Board the Summary Report on HRF Patron activities: 1) 102 Full in-District families; 2) eight (8) Full in-District with extended families; 3) 54 House in-District families; 4) 22 Full out-of-District families; 5) one (1) Full out-of-District with extended family; and 6) five (5) House out-of-District families. Ms. O'Boyle reported that 26 HRF Patrons pay via the monthly payment plan.

Ms. O'Boyle reported that tennis court nos. 7 and 8 at Donut Lake have been resurfaced and court nos. 5 and 6 will be resurfaced sometime next year.

In response to a question, Ms. O'Boyle stated that Director Griffith is coordinating with Patriot Courts regarding the paint color for the pickleball lines on tennis court nos. 3 and 4. Director Griffith stated that he will ask Patriot Courts to coordinate with Ms. O'Boyle regarding the repainting of the pickleball lines.

A discussion then ensued regarding the flower beds adjacent to the HRF Clubhouse outdoor seating area. Ms. O'Boyle stated that she will obtain proposals for mulching such flower beds.

Ms. O'Boyle went on to report on upcoming events at the HRF.

Regarding the status of the Girl Scout Gold Award Project (the "Project") at the HRF dog park, Ms. Garza reported that her office provided Ms. Marielle Spin, Miss Emelia Buckalew's mother, with a Waiver of Liability necessary prior to Miss Buckalew's commencement of the Project. Ms. Garza noted that RBAP and the District's Engineers are awaiting receipt of the Project plans for review and approval. It was reiterated that the consensus of the Board was that Miss Buckalew coordinate with the District's Engineer regarding the design of the dog bath and drainage for same. In response to a question from Director Warner, Ms. Garza stated that her office, on behalf of the District, can prepare a formal letter to Miss Buckalew informing her that she can proceed with the Project, subject to the District's receipt of the executed Waiver of Liability and the District's approval of the Project plans. Director Warner stated that he will follow-up with Miss Buckalew regarding the status of the Project plans.

Upon motion by Director Handojo, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to approve the HRF Report.

ADOPT ORDER DECLARING SURPLUS PROPERTY AND DECLARING SAME VALUELESS (THE "ORDER")


Ms. Garza stated that the Directors noted at the April Board meeting that the District owns three (3) refrigerators and such property is no longer needed by the HRF. Upon motion by Director

Handojo, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Order and declared the three (3) refrigerators as valueless, a copy of which is attached hereto.

No further action was taken, and the meeting was adjourned at 2:55 p.m.

PASSED, APPROVED and ADOPTED this 10th day of June, 2019.

(DISTRICT SEAL)


Secretary, Board of Directors

