

HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116
MINUTES OF BOARD OF DIRECTORS MEETING

April 8, 2019

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") met in special session, open to the public, on Monday, April 8, 2019, at 2:15 p.m., at 5300 Coral Gables, located within the boundaries of the District, pursuant to the notice of said meeting, posted in accordance with Chapter 551, Texas Government Code; whereupon, the roll was called of the members of the Board, to-wit:

Les Griffith	President
Bob Warner	Vice President
Frank Sklenka	Secretary
Jeff Handojo	Asst. Secretary/Treasurer
Cheston Cooper	Asst. Treasurer

All members of the Board were present, except Director Cooper, thus constituting a quorum. Others in attendance were: Miss. Emelia Buckalew, Ms. Marielle Buckalew; Ms. Danielle Browning, and Ms. Wanda Baker residents of the District; Mr. Karl Skarboszewski of Texas Operations & Professional Services ("TOPS" or the "Operator"), operator for the District; Ms. Jamie O'Boyle, Administrative Assistant for the District and Huntwick Recreations Facilities (the "HRF") Event Coordinator; Mr. Dale Hilpert, HRF Operations and Maintenance Coordinator; Mr. Steve Haskins of Protocol Bookkeeping, Inc. (the "Bookkeeper"), bookkeeper for the District; Ms. Pat Hall of Equi-Tax, Inc. (the "Tax Assessor"), tax assessor/collector for the District; Mr. Bill Blich of Blich Associates, Inc., financial advisor for the District; Ms. Pam Madrigal, P.E., of AEI Engineering, Inc. ("AEI" or the "Engineer"), engineer for the District; Ms. Renae Ely, paralegal, of Coats Rose, attorney for Heatherloch Municipal Utility District; and Ms. Regina D. Adams and Ms. Monica A. Garza, attorneys, and Ms. Carla Christensen, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorney for the District. A sign-in sheet is attached hereto.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

PUBLIC COMMENTS

The President recognized Ms. Browning, who requested the Board's authorization to allow the local Girl Scout Troop to set-up a cookie booth at the Donut Lake Park over the weekend. It was the consensus of the Board that Ms. Browning coordinate with Ms. O'Boyle to schedule same.

Ms. Browning exited the meeting at this time.

The President next recognized Ms. Baker, who requested the Board's permission to utilize tennis court nos. 3 and 4 as the cooking and service area for the HRF Patron crawfish boil on March 30th. It was the consensus of the Board to allow such usage.

Director Sklenka entered the meeting at this time.

A discussion ensued regarding how the Huntwick Civic Association ("HCA") can assist with increasing HRF patronage. Ms. Baker stated that the HCA block captains are providing an HRF patronage packet to new residents.

There were no additional public comments at this time.

Ms. Baker exited the meeting at this time.

HRF REPORT

Ms. O'Boyle presented to and reviewed with the Board the HRF Operations Report and Maintenance Report, copies of which are attached hereto.

Ms. O'Boyle next reviewed with the Board the March 2019 and April 2019 HRF Clubhouse and Donut Lake Maintenance Report, a copy of which is attached hereto.

Ms. O'Boyle reported that tennis court nos. 7 and 8 at Donut Lake have been resurfaced and court nos. 5 and 6 will be resurfaced sometime next year. Ms. O'Boyle stated that Director Griffith is coordinating with Patriot Courts regarding the coordinated paint color for the pickleball lines on tennis court nos. 3 and 4. Director Griffith noted that Patriot Courts is planning to repaint the pickleball lines on Sunday, April 14th.

Ms. O'Boyle then presented to the Board the Summary Report on HRF Patron activities: 1) 105 Full in-District families; 2) nine (9) Full in-District with extended families; 3) 58 House in-District families; 4) 24 Full out-of-District families; 5) one (1) Full out-of-District with extended family; and 6) five (5) House out-of-District families. Ms. O'Boyle reported that 27 HRF Patrons pay via the monthly payment plan.

Ms. O'Boyle went on to report on upcoming events at the HRF.

Regarding the status of the pool electrical and safety inspections required by Aquatic Management of Houston ("Aquatic"), Pool Management Company for the HRF, Ms. O'Boyle presented to and reviewed with the Board the annual pool electrical inspection report for the electrical inspection conducted on March 21st, a copy of which is attached hereto. Ms. O'Boyle reported that all required items have been completed/addressed. A discussion ensued regarding the electrician's additional recommendations. Director Sklenka agreed to coordinate with Mr. Hilpert regarding the electrician's recommendations.

Ms. O'Boyle next presented to and reviewed with the Board the annual pool inspection report conducted by Aquatic in March, a copy of which is attached hereto.

Director Handojo then stated that the Huntwick swim team is cleaning out the HRF pool guard shack. An extensive discussion ensued regarding whether the wooden benches near the pool should be removed and relocated. It was the consensus of the Board to retain the wooden benches.

Messrs. Blich and Haskins and Ms. Hall entered the meeting at this time.

Ms. Adams then reminded the Directors that they previously approved an Interlocal Participation Agreement with the Local Government Purchasing Cooperative, BuyBoard, and adopted a Resolution Authorizing Execution of the Interlocal Agreement. Ms. Adams reported that her office had provided the District's executed Interlocal Participation Agreement and related Resolution to BuyBoard and BuyBoard has accepted the District into the purchasing cooperative.

Ms. Adams next presented to and reviewed with the Board an updated Service Agreement with O'Connor Pest Control ("Pest Control Agreement"). Ms. Adams noted that, if approved, the Pest Control Agreement will automatically renew annually until terminated. A discussion ensued. Upon motion by Director Warner, seconded by Director Handojo, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the Pest Control Agreement, subject to receipt of a completed Form 1295 and executed Prohibition on Boycotting Israel Verification. A copy of the executed Pest Control Agreement is attached hereto.

Ms. Adams then presented to and reviewed with the Board correspondence and a proposed First Amendment to Swimming Pool Management Agreement (the "Amendment") from Aquatic, copies of which are attached hereto. Ms. Adams stated that the Amendment related specifically to the ten (10)-minute lifeguard safety breaks at the HRF pool. A discussion ensued regarding certain necessary revisions to the Amendment. Upon motion by Director Handojo, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Amendment, as discussed. A copy of the executed Amendment is attached hereto.

Ms. Ely and Ms. Madrigal entered the meeting at this time.

Upon motion by Director Warner, seconded by Director Handojo, after full discussion and the question being put to the Board, the Board voted unanimously to approve the HRF Report.

The meeting was adjourned at 3:00 p.m. for the District's regular meeting and then was reconvened at 4:51 p.m.

The President then recognized Miss. Buckalew, who presented to and reviewed with the Board a presentation regarding her proposed Girl Scouts Gold Award Project (the "Project") at the HRF dog park, a copy of which is attached hereto. Miss. Buckalew requested the Board's permission to enhance certain elements of the HRF dog park (at her cost through donations), including adding two (2) benches, a sail canopy shade to the seating area and a cinder block dog bath. Miss. Buckalew stated that her total budget for the Project is \$1,500. A discussion ensued regarding the plans for the dog bath and drainage for same. In response to a question, Miss. Buckalew stated that the timeline for the Project is four (4) months. It was the consensus of the Board that Miss. Buckalew coordinate with the District's Engineer regarding the design of the dog bath and drainage for same. Upon motion by Director Handojo, seconded by Director Warner, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Miss Buckalew to proceed with her Project, subject to the Board, Attorney and Engineer's final review and approval of plans for the Project and receipt of a Waiver of Liability from Miss. Buckalew.

REVIEW HRF RULES AND REGULATIONS AND TAKE NECESSARY ACTION IN CONNECTION WITH SAME

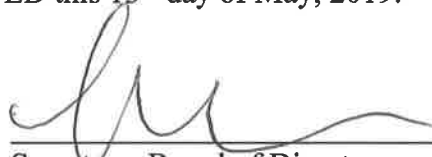
Ms. Adams stated that the Board had previously discussed amending the reservation requirements for the athletic field at Donut Lake. Ms. O'Boyle then presented to and reviewed with the Board a summary of the current Donut Lake athletic field reservations and associated conflicts, a copy of which is attached hereto. An extensive discussion ensued regarding whether the District should place a limitation on the length of ongoing reservations for the HRF facilities or remove the athletic field reservation system entirely.

Upon motion by Director Handojo, seconded by Director Sklenka, after full discussion and with all Directors present voting aye, the Board voted unanimously to amend the HRF Rules and Regulations to: 1) discontinue the Donut Lake athletic field reservation system, effective September 1, 2019; and 2) remove the Donut Lake athletic field reservation form from the HRF Rules and Regulations.

No further action was taken, and the meeting was adjourned at 5:25 p.m.

PASSED, APPROVED and ADOPTED this 13th day of May, 2019.





Secretary, Board of Directors