

**HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") will hold a public meeting at **5300 Coral Gables**, Houston, Texas 77069, within the boundaries of the District. The meeting will be held on **Monday, April 8, 2019, at 3:00 P.M.** The subject of the meeting is to consider and act on the following:

**A. WASTEWATER TREATMENT PLANT ("STP") REPORTS:**

1. Operations Report, including status of operations, maintenance and repairs, including:
  - a. replacement of lift pump no. 2 at STP Lift Station; and
  - b. repairs to blowers at STP;
2. Engineer's Report, including:
  - a. status of construction of secondary clarifier and replat of STP site;
  - b. status of design of clarifier no. 1 rehabilitation and recoating and STP motor control center replacement and building modifications;
  - c. status of Heatherloch Municipal Utility District pipe bursting project along Strack Road; and
  - d. STP Capital Improvement Plan and project schedule; and
3. STP Bookkeeper's Report;

**B. PUBLIC COMMENTS** (*Public comments shall be limited to 3 minutes per member of the public.*)

**C. DIRECTOR COMMENTS:**

1. Report on North Harris County Regional Water Authority;

**D. CONSENT AGENDA:** The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:

1. approve March 11, 2019 regular and special meeting minutes;
2. review and approve District's Bookkeeper's Report, including payment of bills, review of financial condition of District and approve Investment Report; and
3. review and approve Tax Assessor/Collector's Report, including payment of bills and review status of tax collections;

**E. REGULAR AGENDA:**

1. Water Supply System and Sanitary Sewer Collection System Operations and Maintenance Report:
  - a. review water and sanitary sewer collection operations, maintenance and repairs;
  - b. status of booster pump no. 4 repair;
  - c. review water and sewer accounts, including authorize termination of service to delinquent water and sewer accounts and/or write off of delinquent accounts; and
  - d. approve and authorize distribution of 2018 Drinking Water Quality Report and posting on District website (due July 1);
2. Engineer's Report:
  - a. review and amend District Capital Improvement Plan and Project Schedule;
  - b. status of water line replacement, including;

- i. authorize design and preparation of corresponding easements for 13304 Champions Forest; and
- ii. adopt Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of a Future Bond Issue;
- c. Water Plant ("WP") improvement matters:
  - i. status of WP emergency generator installation;
  - ii. review WP inspection reports;
  - iii. status of roof replacement at the south Ground Storage Tank;
  - iv. status of advertisement for bids for Elevated Storage Tank rehabilitation; and
  - v. status of design of WP motor control center and building;
- d. status of drainage improvements to eliminate ponding on District's four (4) acres adjacent to WP;
- e. status of drainage improvements at Donut Lake, including replacement of collapsed drainage lines;
- f. review cost estimates for expanding Donut Lake parking lot;
- g. status of design of next phase of sanitary sewer system rehabilitation, including smoke testing the District's sanitary sewer lines, and take necessary action on same; and
- h. status of Benfer Road development;
- 3. Review and accept proposal for implementation of online document repository;
- 4. Approve contract for website development with Off Cinco;
- 5. Discuss renewal of insurance and request insurance proposals, as may be necessary (expires July 1), including authorize Engineer to perform a valuation of the District's facilities;
- 6. Attorney's Report including, review mid-session Legislative update;
- 7. Executive Session, as necessary:
  - a. pursuant to Chapter 551, Texas Government Code, Subchapter D of the Open Meetings Act, discuss matters relating to attorney-client privilege and/or real estate matters, respectively;
  - b. reconvene in Open Session; and
  - c. vote on matters considered in Executive Session, if any.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084, Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 2<sup>nd</sup> day of April, 2019.



HARRIS COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT NO. 116

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