

**HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 116  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 116 (the "District") will hold a public meeting at **5300 Coral Gables**, Houston, Texas 77069, within the boundaries of the District. The meeting will be held on **Monday, January 14, 2019, at 3:00 P.M.** The subject of the meeting is to consider and act on the following:

**A. WASTEWATER TREATMENT PLANT ("STP") REPORTS:**

1. Operations Report, including status of operations, maintenance and repairs, including:
  - a. replacement of lift pump no. 2 at STP Lift Station;
  - b. repairs to blowers at STP; and
  - c. STP electrical component survey, and take necessary action in connection with same;
2. Engineer's Report, including:
  - a. authorize advertisement of bids for construction of secondary clarifier;
  - b. authorize design of clarifier no. 1 rehabilitation and recoating and STP motor control center replacement and building modifications;
  - c. status of Heatherloch Municipal Utility District ("Heatherloch") pipe bursting project along Strack Road; and
  - d. STP Capital Improvement Plan ("CIP");
3. STP Bookkeeper's Report;

**B. PUBLIC COMMENTS** (*Public comments shall be limited to 3 minutes per member of the public.*)

**C. DIRECTOR COMMENTS:**

1. Report on North Harris County Regional Water Authority;

**D. CONSENT AGENDA:** The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:

1. approve the December 10, 2018 regular and special meeting minutes;
2. review and approve District's Bookkeeper's Report, including payment of bills, review of financial condition of District and approve Investment Report; and
3. review and approve Tax Assessor/Collector's Report, including payment of bills and review status of tax collections;

**E. REGULAR AGENDA:**

1. Review and approve Audit Report for fiscal year ended September 30, 2018;
2. Authorize preparation and submittal of Continuing Disclosure Report;
3. Annual Review of District's Post-Issuance Tax Exempt Debt Compliance Policies;
4. Authorize filing of financial and tax-related information with Texas Comptroller pursuant to Texas Local Government Code, §203.062 and §403.0241 for the Special Purpose District Public Information Database;
5. Water Supply System and Sanitary Sewer Collection System Operations and Maintenance Report;

- a. review water and sanitary sewer collection operations, maintenance and repairs;
  - b. status of Water Plant ("WP") electrical component survey and take necessary action on same;
  - c. status of booster pump no. 4 repair;
  - d. review proposal for isolation valve survey and take necessary action on same; and
  - e. review water and sewer accounts, including authorize termination of service to delinquent water and sewer accounts and/or write off of delinquent accounts;
6. Engineer's Report:
- a. status of water line replacement and corresponding easements for 13304 Champions Forest;
  - b. WP improvement matters:
    - i. status of WP emergency generator installation;
    - ii. review WP inspection reports;
    - iii. status of roof replacement at the south Ground Storage Tank;
    - iv. status of design for Elevated Storage Tank rehabilitation and authorize advertisement for bids for same;
    - v. status of request for variance from Texas Commission on Environmental Quality ("TCEQ") regarding certain Water Well ("WW") requirements; and
    - vi. status of design of motor control center and building at WP;
  - c. status of drainage improvements to eliminate ponding on District's four (4) acres adjacent to WP;
  - d. status of drainage improvements at Donut Lake;
  - e. review feasibility of expanding Donut Lake parking lot;
  - f. status of design of next phase of sanitary sewer system rehabilitation, including smoke testing the District's sanitary sewer lines, and take necessary action on same; and
  - g. status of receipt of drainage plan and compliance with District's development policies for Benfer Road development;
7. Review Drought Contingency Plan, amend if necessary;
8. Discuss status of preparation of request for proposals for online District repository, electronic meeting packets and website management;
9. Attorney's Report, including status of approval of Sanitary Control Order by TCEQ for WW Nos. 1 and 3; and
10. Executive Session, as necessary:
- a. pursuant to Chapter 551 of the Texas Government Code, Subchapter D of the Open Meetings Act, discuss matters relating to attorney-client privilege and/or real estate matters, respectively;
  - b. reconvene in Open Session; and
  - c. vote on matters considered in Executive Session, if any.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084, Texas Government Code and the Texas Open Meetings Act, including, but not limited to, Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 7<sup>th</sup> day of January, 2019.



HARRIS COUNTY WATER CONTROL  
AND IMPROVEMENT DISTRICT NO. 116

*Regina Adams / MAG*

Regina D. Adams  
Radcliffe Bobbitt Adams Polley PLLC  
Attorneys for the District